

Ima Freshman

JMU email | (XXX) 555-555 | City, State

Education

James Madison University (JMU), Harrisonburg, VA | May 20XX

Bachelor of Science in Psychology

Cumulative GPA: 3.6/4.0

Spotsylvania High School, Spotsylvania, VA | June 20XX

International Baccalaureate Diploma

GPA: 3.8/4.0

Work Experience

Chick-fil-A, Fredericksburg, VA | September 20XX – Present

Team Member

- Assist with training for 5 new Team Members on front-end maintenance, cash register operation, and customer service
- Operate cash register and handle \$100-\$1,000 cash and credit payments daily
- Provide excellent customer service and concern in follow-up to guests

Volunteer Experience

Cat's Cradle Animal Rescue, Harrisonburg, VA | January 20XX – Present

Volunteer

- Maintain facility cleanliness by wiping down holding areas, welcome areas, and assist with organization of holding area
- Discuss cat matches with potential adopters and their cat interests
- Provide comfort to animals in holding to help them remain relaxed and calm

American Red Cross Blood Drive, Spotsylvania, VA | October 20XX – May 20XX

Blood Donor Ambassador

- Welcomed donors and oversaw initial paperwork for donation
- Managed hospitality experience by offering refreshments to donors and expressing appreciation for their donation
- Alerted staff when a donor showed signs of not feeling well

Activities and Honors

James Madison University

Hall Council Representative | August 20XX – Present

Club Quidditch Team | September 20XX – Present

Spotsylvania High School

National Honor Society | March 20XX – May 20XX

Marching Band, Drum Line | July 20XX – May 20XX